

SPONSOR AN INTERN IN 5 EASY STEPS



Step 1

Let Us Know You're Interested

Contact: julia.tung@dleonengineers.com

We will meet to collaborate and explore how the COMTO CITY Internship Program can best complement your existing recruitment programs and processes.

Step 2

Submit a Host Agency Application

Applications Due February 27th, 2026

- Provide information about your internship opportunity and onboarding requirements
- Internships can be on-site, virtual, or hybrid, for a minimum of 10 weeks (incl. June-August)
- Interns must be paid a minimum of \$18/hr
- Interns attend the COMTO National Meeting & Training Conference

Step 3

Sign a Host Agreement

Step 4

Recruitment Process

- Option A: Let Us Recruit for You
- Option B: Provide Your Own Intern

Step 5

CITY Internship and Beyond!

We provide interns with 1-hr weekly soft skills and workforce readiness training and connection with transportation professionals from similar backgrounds. COMTO supports intern success through the program and their readiness for full-time employment after graduation.